

TRAINING PROGRAMME

April 2023 to March 2024

Mid Sussex Voluntary Action (MSVA) is pleased to offer a range of subsidised training opportunities for local voluntary and community groups. Courses are offered within the Mid Sussex District area with priority to member groups but will be open to all after.

We offer full and half day courses with professional trainers who work in the sector, and e-learning courses.

Booking

Places on full and half day subsidised training courses are limited to one place per organisation per course. However, we are happy to add anyone else to a waiting list and will offer them an available place after the closing date of each course. There is no restriction on places per organisation on the e-learning courses.

To book your place/s:

Please see our website for full details <https://www.msva.org.uk/training>

Courses will go live to book 2 months prior to each date.

Included in the costs are course materials and light refreshments.

Payment

Payment will be taken when booking through Eventbrite or the MSVA website.

Terms & Conditions

MSVA reserves the right to alter any advertised dates, venues and/or trainers. We will endeavour to run all listed courses and will cancel a course only if absolutely necessary. If there are insufficient numbers to make the course viable you will be given as much notice as possible and the offer of a free transfer to another course of the same price (if available.) We regret that no refund can be made after the closing date, for whatever reason, although substitutions will be accepted if notified before the event.

By booking online you are agreeing to the above Terms & Conditions.

MSVA Training Programme April 2023 – March 2024

Date			Course	Time	Location	Costs
April 2023	Fri	21 st	Mental Health First Aid (Day 1)	09:00 - 17:00	Burgess Hill	£70.00 for both days
	Fri	28 th	Mental Health First Aid (Day 2)	09:00 - 17:00	Burgess Hill	See above
May	Wed	17 th	*Prospecting and Research: How do you find the right funders for you?	10:00 - 12:00	Online via Zoom	Free
	Wed	24 th	Emergency First Aid at Work	09:30 - 16:30	East Grinstead	£65.00
June	Tues	6 th	Volunteer Management	09:30 - 16:30	Burgess Hill	£65.00
	Thurs	15 th	*Measuring your impact: making the most of your evaluation and monitoring for your fundraising.	10:00 - 12:00	Online via Zoom	Free
July	Tue	4 th	Emergency First Aid at Work	09:30 - 16:30	Burgess Hill	£65.00
	Tues	18 th	*Writing for Impact: How can you make your applications and letters to trusts and foundations stand out?	13:00 - 15:00	Online via Zoom	Free
September	Wed	13 th	*Ask Lucy Anything About Fundraising!	10:00 - 12:00	Online via Zoom	Free
	Tue	26 th	Adult Safeguarding	10:00 - 13:00	Burgess Hill	£50.00
October	Thurs	19 th	*Untapped Fundraising Potential: How can you find new ways to raise funds?	13:00 - 15:00	Online via Zoom	Free
November		6 - 10 th	*Trustees Week Trustee training: Fundraising: Where can trustees start?	TBC	Online via Zoom	Free
	Tue	14 th	Emergency First Aid at Work	09:30 - 16:30	East Grinstead	£65.00
December	Tues	5 th	*Managing your relationships with your donors and funders	10:00 - 12:00	Online via Zoom	Free
February 2024	Tues	6 th	Emergency First Aid at Work	09:30 – 16:30	Burgess Hill	£65.00

***For Links to the FREE Lucy Stone training sessions please click below to register:**

[Prospecting & Research for Fundraising with No Stone Unturned Fundraising](#)
[Tickets, Wed 17 May 2023 at 10:00 | Eventbrite](#)

[Measuring your Impact: Making the most of evaluation and monitoring](#)
[Tickets, Thu 15 Jun 2023 at 10:00 | Eventbrite](#)

[Writing for Impact: How can you make your applications & letters stand out?](#)
[Tickets, Tue 18 Jul 2023 at 13:00 | Eventbrite](#)

[Ask Lucy anything about Fundraising!](#)
[Tickets, Wed 13 Sep 2023 at 10:00 | Eventbrite](#)

[Untapped Fundraising Potential: How can you find new ways to raise funds?](#)
[Tickets, Thu 19 Oct 2023 at 13:00 | Eventbrite](#)

[Managing your relationships with your donors and funders](#)
[Tickets, Tue 5 Dec 2023 at 10:00 | Eventbrite](#)

E-Learning Courses			Costs
(Limited number of courses available) Provided by McCrudden	Online at your convenience Email: enquiries@msva.org.uk to purchase	Equality, Diversity and Discrimination	£20.00 Per course
		Fire Marshalling	
		Food Safety in Catering – Level 2	
		Basic Fire Safety Awareness	

Venue Information		
Burgess Hill	The Cherry Tree Centre, Fairfield Road, Burgess Hill, West Sussex, RH15 8QB Google Maps What3words	The venue is a 20-minute walk from Burgess Hill train station and is close to a main bus route. There is a free car park on site or on street parking in adjacent residential streets. Local shops selling food within walking distance.
East Grinstead	Cranston Suite, East Grinstead Town Council, East Court Mansion, College Ln, East Grinstead, RH19 3LT Google maps What3words	Free parking is available onsite. There are no facilities for purchasing food.